

COM Fabric Request

Customer's Own Material

Instructions for Submittal

1. Please fill out this entire form and email to Innovant Sales Support (salesupport@innovant.com) or fax to 212.929.5174
2. Physical submittal requirements - Each sample must be labeled with the client name, Innovant job number, and be sent along with a completed copy of this form:
 - a. Send [2] labeled fabric memos (i.e. 8"x10" swatches) for testing to
Innovant, Inc. Attention: Receiving Department / COM
135 Oval Drive, Islandia, NY 11749
COM Submittal: [Insert Client Name] / [Insert Innovant Job Number]
 - b. Send [1] labeled fabric memo (i.e. 8"x10" swatch) for testing to
Innovant, Inc. Attention: Sales Operations
37 West 20th Street, 2nd Floor, New York, NY 10011
COM Submittal: [Insert Client Name] / [Insert Innovant Job Number]

Dealer Contact Information

Date

Dealer Dealer Contact

Phone Email

Project Information

Project Name Primary Contact

Location Innovant Project #

Phone Email

Fabric Description

COM Manuf. Pattern Name

Color # Material Width

Direction for application: Vertical Railroaded Other

COM to be applied to: Side Divider Overlay Cushion

Recessed Central Divider Elevated Central Divider

Are there any LEED application requirements? Yes No

Innovant COM Policy

1. COM fabric requests will be approved within 5 business days or longer if special testing is required. Dealer will be notified if additional time is required.
2. Special certifications (Cal TB133, UL, SCS, etc) may require additional time and expense. Please contact your Innovant sales representative for more information.
3. Innovant is responsible for workmanship of the COM application only. Innovant is not liable for the aesthetics or durability of COM materials.
4. Innovant is not liable for any health and safety issues that arise out of the use of COM materials.

Innovant Internal Use Only

Date Opportunity # Approved Rejected

Reason:

Name Signature